



GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Office of the Principal
SARAT CHANDRA CHATTOPADHYAY GOVERNMENT MEDICAL
COLLEGE & Hospital
Uluberia, Howrah-711316

Email : principal.uluberia@gmail.com

Memo. No: SCCGMCH/ 237/2026

Date: 20/02/26

**NOTICE INVITING E-TENDER FOR THE "SUPPLY OF MEDICAL JOURNALS FOR CENTRAL LIBRARY,
SARAT CHANDRA CHATTOPADHYAY GOVERNMENT MEDICAL COLLEGE &
HOSPITAL, ULUBERIA" (As per enclosed list)**

Notice Inviting E-Tender, HFW/SCCGMCH/02/e-Tender/25-26 (3rd call) of O/o the Principal,
SARAT CHANDRA CHATTOPADHYAY GOVERNMENT MEDICAL COLLEGE & Hospital

Uluberia, Howrah-711316 for the works detailed in the table below.

(Through Pre-qualification)

(Submission of Bid through NIC e- tender portal)

Principal, Sarat Chandra Chattopadhyay Government Medical College & Hospital, Uluberia invites bids through e-tenders in two bid systems (Technical and Financial) on behalf of the Health & Family Welfare Department, Government of West Bengal for obtaining the rate per the annexed list from the bonafide Publisher/ authorized Vender/ authorized Distributor. Necessary earnest money is to be submitted for participation in the Tender through the process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 28thJuly, 2016 (GRIPS):-

Sl No	Name of the product	Qty.	EMD
01	Medical Journals for the calendar year- 2025	As per enclosed list	Rs 15,000(Rupees fifteen thousand only)

Sl No	e-NIT No	Name of the Work	Tender Validity
01	SCCGMCH	"SUPPLY OF MEDICAL JOURNAL FOR CENTRAL LIBRARY, SCCGMCH, ULUBERIA"(As per enclosed list)	365 days

1. General Instructions: -

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <https://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family welfare Department's website www.wbhealth.gov.in & <http://www.sccgmch.ac.in> and



necessary earnest money may be remitted to the office of the Principal of SCCGMCH, Uluberia **the process as indicated in the memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 28th July, 2016 (GRIPS)** in favour of the Principal, SCCGMCH, Uluberia and also to be documented through e-filing in the website <https://wbtenders.gov.in> only.

2. Submission of bids: -

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. All papers must be submitted in English language.

3. SUBMISSION OF THE TENDERS: -

The tender is to be submitted in a two Bid System.

[A] Technical Bid:

[B] Financial Bid

COVER "A":-

(a). Statutory Cover containing the following documents:

[A] BID A:-

PART - I

One folder for earnest money deposit with copy of the Pay Receipt should be uploaded. Local SSI(s) should upload certificate of registration/ EM II for claiming EMD exemption.

(Single File multiple pages to be scanned)

Essential Requirements of the Tendering Firm for participation shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz:-

PART - II

TECHNICAL SPECIFICATIONS OF INSTRUMENTS (PROVIDE IN PDF FORMAT)
NON-STATUTORY/ MY DOCUMENTS containing the following documents: -

The Technical Bid must accompany the following documents: -

1. Self-attested copy of certificate of valid membership of any recognized Publishers' Association.
2. Copy of verified Income Tax Return for last 03 years.
3. Self-attested copy of valid Pan Card.
4. Self-attested copy of valid Trade License.
5. GST Registration, **if applicable**.
6. 2 years Credential Certificate of supplying **JOURNALS** in reputed agencies.
7. **The Bidder should submit a self-declaration that latest edition of the Journal will be supplied.**
8. Last 3 years P/L and Balance sheet duly signed by competent authority.
9. Bank Solvency, of any date after publication of this NIT.

BID B:-

SECTION VIII: Price Schedule/Bill of Quantity (Print copy of BOQ)

[Directions to bidders for quoting prices online: The online Bill of Quantities (BOQ) will contain many Columns. Please consider only the following columns in BOQ and quote only rate of discount inclusive all other charges.]



Sl. No. (Col.1)	Item Description (Col.2)	Rate of Discount
1.	<p>“SUPPLY OF MEDICAL JOURNALS FOR CENTRAL LIBRARY, SCCGMCH, ULUBERIA” (As per enclosed list)</p> <p>The bidder shall quote a ‘RATE OF DISCOUNT’ for providing Journals, as enclosed in the tender notice. The ‘RATE OF DISCOUNT’ shall be quoted as percentage on original printed price of Journals which means bidder who will quote Highest Percentage of Discount will be awarded the supply order.</p> <p>No additional charges, transportation cost, taxes etc. will be paid.</p> <p>[For example: If you quote the figure ‘20 %’. It means that you will Proved 20% discount on all Journals. List of Journals will provide along with NIQ .</p>	[Quote Figure]

4. Evaluation of the tenders: -

During the tender evaluation process, the “Bid A” will be opened first. Those Tenderer who has qualified the essential & other requirements will be identified and only their “Bid B” i.e., financial bid will be opened. The “Bid B” of those Tenderer failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Tenderer offering the item found suitable and as being as per the tender specifications will only be selected. Clear photocopy of documents is to be submitted.

The Tenderer who has been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

The “Bid B” (Financial Bids) of only those bidders passing the essential and other requirement test will be opened subject to verification of copies of the audited balance sheet and Profit & Loss Accounts of the tenderer for the last three years. If found suitable in the context of above pre-qualification etc, the tenderer quoting the lowest rate will be considered as successful. This should include Basic **Price, GST (If applicable)** .

5. Cost of Earnest Money: -

Each bidder has to submit, unless exempted under the existing orders of the West Bengal Govt. Earnest Money in the form of **Earnest Money Deposit (EMD)**. **Registered** SSI units participating in Govt. tenders are eligible for exemptions from payment of earnest money and (EMSD) under Rules 47(A) (1) and 47(B)(7) of WBFR, vol.-I, read with Finance Dept. Notification No. 10500-F Dt. 19.11.2004 and its clarification Vide memo. No. 4245-F (Y) dated 20.05.2013.

5.1. The amount of Earnest Money Rs.15000.00 (Fifteen thousand) to be submitted through online.

5.2. The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 28th July, 2016 (GRIPS)

Login by bidder:

a) A bidder desirous of taking part in a tender invited by a State Government Office / PSU / Autonomous Body / Local Body / etc. shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.



b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:

Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.

Payment procedure:

i) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway On selection of net banking as the payment mode, the bidder will be directed to ICICI. Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii) Bidder will receive a confirmation message regarding success /failure of the transaction.

iv) If the transaction is successful, the account paid by the bidder will get credited in the respective Pooling account of the State Government / PSU /Autonomous Body/Local Body, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT

On selection of RTGS/NEFT as the payment mode, the e-Procurement Portal will show a pre-filled challan having details to process RTGS/NEFT transaction.

The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account.

Once payment is made, the bidder will come back to the e- procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete, in order to verify the payment made and continue the bidding process.

If verification is successful, the fund will get credited to the respective Pooling Account of the State Government / PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD /Tender Fees.

Hereafter, the bidder will go to e-Procurement Portal for submission of the bid.

vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.



Refund/ Settlement Process: -

After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e procurement portal through web services.

On receipt of the information from the e procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority.

Once the financial bid evaluation is electronically processed in the e- procurement portal, EMD of the technically qualified bidders other than that of H1 and H2 bidders will be refunded, through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e procurement portal by the tender inviting authority. However, H2 bidder should not be rejected till the LOI process is successful.

If the H1 bidder accept the LOI and the same is processed electronically in the e-procurement portal, EMD of the H2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the H1 bidder is uploaded to the e-procurement portal the tender inviting authority.

As soon as the **H1 bidder is awarded the contract (AOC)**, and the same is processed electronically in the e- procurement portal –

EMD of the H1 Bidder of the tenders of the State Government Offices will automatically get transferred from the Pooling account to the State Government.

Deposit Head '8443-00-103-001-07' through GRIPS along with the bank particulars of the H1 bidder. EMD of the H1 bidder for the tenders of the State, /PSU/Autonomous Bodies/ Local Bodies/ PRIs etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the H1 bidder.

In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued. The bank will share the details of GRN No. generated on successful entry in GRIPS with the e- procurement portal for updating.

Once the EMD of H bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account of the Government Revenue Receipt Head "0070-60-800-013-27" through GRIPS for Government Tenders and to the respective linked bank accounts for State/ PSU/Autonomous Body/Local Body/ PRIs etc. tenders.



All refunds will be made mandatorily to the bank account from which the payment of EMD & tender fees (if any) were initiated.

6. RATE:

The price is to be quoted in Indian Rupees for foreign items including cost of insurance, custom duty, packing, forwarding, freight charges, clearing charges.

The Journals (Hardcopy) are to be transported in such packaging so that there is no damage to the primary packaging during the transportation process.

7. ORDER & SUPPLY:

Orders for the supply of the approved products will be placed with the successful tenderers after the execution of the agreements, and such supply shall have to be made in such Journals as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

8. WITHDRAWAL / CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason thereof. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason thereof.

Purchase will, however be made following the existing purchase policy of the Govt of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04 should be observed in considering the tenders.

9. Important Instruction with regard to submission of tender:

The rate should be quoted in Indian Rupees (both in figure and words) for a Journal of the offered item only as mentioned in the appropriate column of the 'Tender Form'.

(Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its Title, Author name etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' shall be furnished.

10. Delivery: -

Delivery of the Journals at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser.



11. TERMS & CONDITION:

- I. The Journals (Hardcopy) are to be supplied at the Central Library of Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia and door step delivery without any extra cost.
- II. Journals (Hardcopy) should be supplied within 21 (twenty-one) days from the placement of orders failing which orders are liable to be cancelled and EMD will be forfeited.
- III. For Journals, yearly subscription should be quoted. No advance payments for Journals.
- III. Latest edition of Journals already published as on date of supply are to be provided irrespective of the edition mentioned in the Journal list.
- IV. Validity period of must be mentioned.
- V. The payment will be made through e-payment after deducting security deposit.
- VI. Supplier must supply four copies of challan & bill with books supplied.
- VII. The undersigned reserves the right to accept or reject any tender without assigning any reason.
- VIII. Punitive action will be taken against those who fail to supply at least 60% of ordered Journals within the stipulated time.
- IX. Number of copies to be ordered will finally be decided by members of Library Committee and will depend on availability of fund.
- X. Bidder will be required to deposit **Rs. 15,000/- (Rupees fifteen thousand)** only as EMD (Earnest Money Deposit).
 - a) The unsuccessful Tenderer(s) will receive their earnest money back in time. The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).
 - b) The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
 - c) EMD exemption is allowed for those having SSI (MSME) Part II or NSIC certificate.
- XI. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.
- XII. Rate (s) to be quoted @ total rate of discount and as mentioned in Financial Bid (BOQ) Form.
 - a. The deliveries of ordered items as per the accepted samples have to be made within the stipulated time. Any delay will attract a penalty @ 0.5% of the total order amount for each day of delay upto 15 days.
 - b. The Security deposit of the successful selected tenderer may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.



c. The order will stand automatically cancelled after a delay period equivalent to double the stipulated period.

d. Penalty will be recovered from the outstanding bill if any, H1 bidder fails to supply the required item within the stipulated date & time the purchasing authority may procure such item from the H2 bidder (negotiable rates)/ H2 (in the same rate)/from the market or by any such process so as not to hamper the programme concerned.

e. Before imposing any penalty as per the above clause, the concerned supplier will be given opportunity to give his reach but decision of the Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia will be final.

f. Chronic late suppliers will invite negative preference in subsequent tenders from this office. Habitual defaulter and/or failed bidder will be debarred from the participation in next tender process of the establishment.

XIII. Validity of Tender will normally be 1(one) year from the date of acceptance of tender.

XIV. The procurement will be made in phased manner or at a time subject to requirement during validity period.

XV. Quantity will be as per requirement. Authority has no obligation to purchase all the items mentioned in the tender.

XVI. The Tender is valid to all The Institutions under the control of Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia.

XVII. Purchase will, however be made following the existing purchase policy of the Govt. of West Bengal and its amendment (S) made from time to time. The Purchase policy of the state Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporate under Notification No.10500-F dated 19.11.04 should be observed in considering the tenders & 5400-F dated 25.06.2012.

XVIII. In case of any damage of item/items the loss to be borne by the selected agency only.

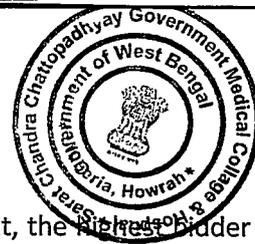
a. The purchasing authority will not be responsible if any damage happens before supply/receive of the items.

b. Penalty will be imposed for submission of false/misleading/fraudulent documents or made incorrect declarations.

c. The penal measure will also include forfeiture of EMD.

XIX. The Earnest Money may be kept in custody of the authority as a part of Security Deposit of the successful bidder(S) and will be released after expiry of the tender period if bidder expresses in written.

XX. Earnest Money will be refunded to the unsuccessful bidder on written request on production photocopy of demand draft. No interest will be payable on the EMD.



XXI. In case it is found that two or more bidders have quoted same rate of discount, the highest bidder will be decided by draw of lots.

XXII. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).

XXIII. Timelines for downloading and submission of E-Tender along with other datelines have been mentioned at clause 18.

XXIV. Quantity of items are subject to the Programme requirement, any item(s) may be zero in the whole tender period.

I. E- Tender should be addressed to the Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia

II. Bidders may download tender enquiry documents from the website www.wbhealth.gov.in. or www.wbtenders.gov.in.

Any subsequent notice regarding this tender shall be uploaded in above website only

III. The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.

IV. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.

12. PENALTY CLAUSES:

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS: If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee/Security deposit if enlisted as a supplier.

13. APPEAL:

Appeal against the decision of the Principal of Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the T.S.C. will lie with Health & F.W. Dept. of the Govt. of West Bengal.

The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal.

14. AGREEMENT:

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Principal of Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia. After communication of the same, the Tenderer and the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with the



Principal of Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia on Non judicial stamp paper of Rs. 100/-, the cost of which will be borne by the tenderer. This present document and the tender forms filled in by the Tenderer or copies thereof in so far as they are not inconsistent with these terms & Conditions will be incorporated as part of the agreement. Such agreement will be binding on the Tenderer and distributor.

15. VALIDITY PERIOD OF AGREEMENT:

The contract period will be for a period 365 days from the date of finalization of tender which may be extended as per the need of the institution.

16. PERFORMANCE BANK GUARANTEE:

The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case. The successful tenderers shall be required to furnish the **'Performance Bank Guarantee'@ 10% of base rate per item for which the Tenderer has been selected as supplier.**

17. PAYMENT TERMS:

a) Payment will be made through e payment system through ECS/ RECS/ RTGS after execution of due supply as ordered subject to submission of Performance Bank Guarantee subject to penalty clause in terms of Clauses 17.

b) Supply of the materials as per specification as provided in the tender documents and the catalogue.

c) Supply of the materials within the supplied period as specified in the work orders.

d) The status of orders, Goods received note and payments will be available on-line for the vendors in the vendors portal in the Departmental website www.wbhealth.gov.in: Vendor Portal and www.sccgmch.ac.in.

e) On being selected, the successful vendors will have to submit one application to Principal of Sarat Chandra Chattopadhyay Government Medical College and Hospital, Uluberia and concerned procuring authorities. Stating the name of the payee/ recipient, Bank account no with MICR code, IFSC of the payee/ recipient in prescribed format for making e payment.

f) No manual payment is allowed to be made as far as practicable.

g) In case of letter of credit (LC), purchaser' bank issues Guarantee of Payment against LC opened in that bank to the Suppliers bank for payment as mutually agreed by both the purchaser and the supplier.



18. Dates & Information:

Sl. No.	Particulars	Details
a.	Date & Time of Publishing NIQ & Tender Documents	02/03/2026 at 6.00 P.M.
b.	Tender Documents Sale / Download Start Date & Time	05/03/2026 at 11.00 A.M.
c.	Bid Submission / Upload Start Date & Time	05/03/2026 at 11.00 A.M.
d.	Pre Bid Meeting	16/03/2026 at 12 .00 Noon
e.	Tender Documents Sale / Download End Date & Time	01/04/2026 at 11.00 A.M.
f.	Bid Submission End Date & Time	01/04/2026 at 11.00 A.M.
g.	Earnest Money Deposit (EMD) End Date & Time	01/04/2026 at 11.00 A.M.
h.	Date of opening of Technical Proposals	04/04/2026 at 11.00 A.M.
i.	Date of opening of Financial Proposals	Will be declared after technical evaluation.

PRINCIPAL OF SARAT CHANDRA CHATTOPADHYAY GOVERNMENT MEDICAL COLLEGE & HOSPITAL, ULUBERIA RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND SARAT CHANDRA CHATTOPADHYAY GOVERNMENT MEDICAL COLLEGE & HOSPITAL, ULUBERIA MEDICAL COLLEGE WEBSITE.

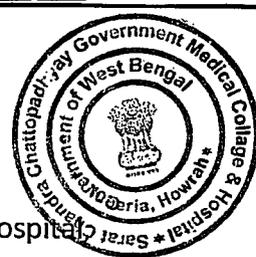
The document containing the specification, quantity of items and the eligibility criteria of the applicants etc. may be obtained from the web site www.wbhealth.gov.in under the option 'TENDER' & <https://wbtenders.gov.in>

Interested bidders may attend the Pre-BID meeting to be held on **16/03/2026 at 12 .00 Noon** at the office of the Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital, Jaduberia Campus nearest Nimdhigi bus Stop.

The Tender documents in this regard will also be made available in the departmental website – www.wbhealth.gov.in (under the 'TENDER' Section link) and <https://wbtenders.gov.in>

No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allow to participate in the tender and that application will be out rightly rejected without any prejudice.



A HELP DESK is set up at Sarat Chandra Chattopadhyay Government Medical College and Hospital Uluberia to help and guide the prospective bidders. Prospective bidders may contact personally or over phone vide Phone No **033-26610198** Prospective bidders must take training from authorized agencies before submission of their bids. The Tender Selection Committee reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

Sd/-
Principal
Sarat Chandra Chattopadhyay
Government Medical College & Hospital
Uluberia

Memo No. SCCGMCU/ 237 126/1 (15)

Date: 20.02.26

Copy forwarded for necessary information and necessary action to:-

- 1) The DME, West Bengal, Swasthya Bhawan, GN-29, Sec-V, Salt Lake, Kol-91
- 2) The DHS, West Bengal, Swasthya Bhawan, GN-29, Sec-V, Salt Lake, Kol-91
- 3) The District Magistrate, Howrah.
- 4) MSVP, SCCGMCH, Uluberia
- 5) The Jt.DHS, SPRC (PPP Cell), W.B., Swasthya Bhawan, GN-29,Sec-V, Salt Lake,Kol-91.
- 6) The Chief Medical Officer of Health, Howrah.
- 7) Sub-Divisional Officer, Uluberia
- 8) Deputy Superintendent, SCCGMCH, Uluberia
- 9) Treasury Officer, Uluberia Treasury
- 10)Accounts Officer, SCCGMCH, Uluberia
- 11)Librarian, SCCGMCH, Uluberia
- 12) The Technical officer, SPR(PPP Cell), Swasthya Bhawan, Sec-V , Salt Lake , Kolk-91
- 13) The Publishers & Book Sellers Guild ,2B, Jhamapukur Lane, Kol-9 with request to supply the enclosed Book List to the agents.
- 14)The Publishers & Book Sellers Association of Bengal, 93 M.G. Road, with request to supply the enclosed Book List to the agents.
- 15) The guard File

[Signature]
19.2.26.
Accounts Officer
Sarat Chandra Chattopadhyay Government
Medical College & Hospital
Uluberia, Howrah

[Signature]
19/2/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
19/02/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/02/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/2/2026
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
19/2/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/02/26
Principal & Chairman
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/2/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/02/26
Member
of Purchase Committee, SCCGMCH
Uluberia, Howrah

[Signature]
20/02/26
Principal,
Sarat Chandra Chattopadhyay Government
Medical College & Hospital
Uluberia, Howrah



Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc., otherwise it will be treated as cancelled)

To

**The principal,
Sarat Chandra Chattopadhyay Government Medical College and Hospital
Uluberia, Howrah**

Sub: NIQ FOR E-TENDER FOR **SUPPLY OF JOURNALS FOR MBBS STUDENTS**,

Ref: -

Having examined the pre-qualification & other documents published in the N.I.Q, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of In the capacity duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.

2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.

3. We are offering rate for the following items and assured supply to the **Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital Uluberia, Howrah**.

4. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.

5. We understand that:

Tender Selection Committee of **Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital Uluberia, Howrah**

(a) can amend the scope & value of the contract bid under this project.

Tender Selection Committee, **Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital Uluberia, Howrah** reserves the right to reject any application without assigning any reason.

Date :

Signature of applicant including title and
capacity in which application is made

Mobile:



Annexure IV

AFFIDAVIT – “Y”

(To be furnished in Non-judicial Stamp Paper of appropriate value duly notarized in respect of this particular NITwith Name of Work:)

1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the undersigned.
2. The undersigned also hereby certifies that neither our firm M/S. nor any of constituent partner had been debarred to participate in tender by this Department during the last 05 (Five) years prior to the date of this NIT.
3. The undersigned would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by the Department to verify this statement.
4. The undersigned understand that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that, I have applied in the tender in the capacity of individual / as a partner of a firm or Owner & I have not applied severally for the same tender.

Signed by an authorized officer of the firm
Title of the Officer

Name of Firm with Seal



CHECK LIST

[All points are to be filled up no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE instead of keeping blank.]

1. Name of the works	SUPPLY OF JOURNALS FOR MBBS STUDENTS.
2. Tender Notice No	
3. Online document download ended	
4. Name of the institution tendered for	
5. DD No. for Earnest Money with Date and drawn at	
6. Are you exempted from EMD (Y/N)	
7. Name of the bidder (in block letter)	
8. Full address	E-Mail:
	Telephone No/ Mobile No :
	Fax :
9. Local Address, if any	
10. Legal entity of the bidder whether Firm/ Society/ Company/ other entity	
11. Registration No Authority with whom registered	
12. License No..... for the purpose of.....	
13. Name & address of the banker of the bidders a) PAN No./TAN No.	



b) GST No. if any: c) Valid Trade License : d) Bank Solvency Certificate Up to date e) IT returns (Last three years) g) P/L & A/C & Balance sheet	
14. Registration No. of Service Tax	
15. Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	YES NO
16. Has the firm or PRINCIPAL employees convicted in or have pending in any court any vigilance matter. If yes, provide details.	YES NO
17. Any litigation against the Firm or its proprietors or its PRINCIPALS? If yes, provide details	YES NO
18. Any other relevant information wish to submit	
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.	
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also read the Memorandum of agreement and do agree to abide by it if declared successful in my bid.	

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/Authorized person & Seal



SECTION VIII: TENDER APPLICATION FORM:

To,
The Principal, Sarat Chandra Chattopadhyay Government Medical College and Hospital
Hospital

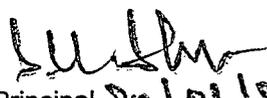
Address.....

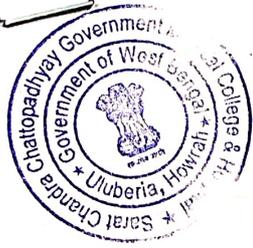
Ref.: Your TE document No.....dated We, the undersigned have examined the above TE document, including amendment/corrigendum number.....dated (if any), the receipt of which is confirmed.

- 1) We now offer to supply and deliver...
(Description of goods and/or service) in conformity with your above referred document for the sum, as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.
- 2) If our bid is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements and Consignee list.
- 3) We further confirm that, if our bid is accepted, we shall provide you a performance security of required amount in terms of GCC clause, for due performance of the contract.
- 4) We agree to keep our bid valid for acceptance as required in the GIB clause, or for subsequently extended period, if any, agreed to by us.
- 5) We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period.
- 6) We further confirm that, until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.
- 7) We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.
- 8) We confirm that we do not stand deregistered/banned/blacklisted by any government Authorities /Organization/Institution etc.
- 9) Brief of court/legal pending, if any, are following:
- 10) We would authorize and request any Bank, Person, Firm or Corporation to furnish Pertinent information as deemed necessary and/or as requested by the MCH/Principal, SCCGMCH to verify this statement.
- 11) We confirm that we have cash reserve for at least four(4) months' bill.
- 12) We also confirm that if our bid is accepted, we shall supply of Medical Journals as to be required from time to time as specified.
- 13) We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/corrigendum if any.

(Signature with Date)

(Name and designation) Duly authorized to sign bid for and on behalf of Bidder:


Principal 20/02/26
Sarat Chandra Chattopadhyay
Government Medical College & Hospital
Uluberia
Sarat Chandra Chattopadhyay Government
Medical College & Hospital
Uluberia, Howrah



List of Journal from SCCGMCH 2025-26

Community Medicine			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal Of Public Health	Indian Journal Of Public Health	1 year Subscription
2	Indian Journal Of Community Medicine	Indian Journal Of Community Medicine	1 year Subscription
3	Bulletin of World Health Organization	WHO	1 year Subscription
4	Journal of Vector Borne Diseases	ICMR	1 year Subscription
Title=4			
Paediatrics			
SI No	Name of Journal	Publisher	Quantity
1	Indian Paediatrics (IAP)	Dr. Pooja Dewan, Editor-in-Chief	1 year Subscription
2	Indian Journal of Paediatrics (IJP)	Editor-in-Chief: S.K Kabra	1 year Subscription
Title=2			
Medical Education Unit (MEU)			
SI No	Name of Journal	Publisher	Quantity
1	The national medical journal of India	All India Institute of Medical Sciences	1 year Subscription
Titles=1			
Forensic Medicine & Toxicology			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of forensic medicine & toxicology	Institute Medico- Legal Publications	1 year Subscription
Titles=1			
Radio Diagnosis			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of radiology and imaging	Thieme	1 year Subscription
Titles=1			



Physiology			
SI No	Name of Journal	Publisher	Quantity
1	Indian journal of physiology and pharmacology	Scientific scholar	1 year Subscription
2	Journal of Clinical Diagnosis and Research	JCDR Research & Publication	1 year Subscription
Title=2			
Ophthalmology			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of Ophthalmology	Wolters Kluwer Medknow Publications	1 year Subscription
Title=1			
Pharmacology			
SI No	Name of Journal	Publisher	Frequency
1	Indian Journal of Pharmacology Print ISSN: 2393-9079 Online ISSN: 2393-9087	Medknow publications	1 year Subscription
Title=1			
General Surgery			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of Surgery ISSN: 0972-2068	Springer	1 year Subscription
Title=1			
Psychiatry			
SI No	Name of Journal	Publisher	Quantity
1	Indian journal of psychiatry 12 year	Indian psychiatry society	1 year Subscription
Titles=1			
Biochemistry			
SI no	Name of Journal	Publisher	Quantity
1	Annual Review of Biochemistry (Latest Edition)	KORNBERG ROTHMAN	1 year Subscription
Titles=1			



General Medicine			
SI No	Name of Journal	Publisher	Quantity
1	BMJ	Dr. Kamran Abbasi	1 year Subscription
2	JIMA	Various authors	1 year Subscription
3	JAPI	Dr. Mangesh Tiwaskar	1 year Subscription
Titles=3			
Orthopaedics			
SI No	Name of Journal	Publisher	Quantity
1	The Journal of Bone and Joint Surgery(International)		1 year Subscription
2	Indian Journal of Orthopedics (National)	Springer	1 year Subscription
Title-2			
Anatomy			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of Medical Research	WOLTERS KLUWER	1 year Subscription
Title-1			
G&O			
SI No	Name of Journal	Publisher	Quantity
1	American Journal of Obstetrics and Gynecology(AJOG)	Elsevier	1 year Subscription
Title-1			
Anesthesiology			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of Anesthesia	WOLTERS KLUWER	1 year Subscription
2	Indian Journal of Pain	WOLTERS KLUWER	1 year Subscription
Title=2			
Pathology			
SI No	Name of Journal	Publisher	Quantity
1	Indian Journal of Pathology and Microbiology	Medknow publications	1 year Subscription

