



Government of West Bengal
Department of Health & Family Welfare
Office of the Principal
Sarat Chandra Chattopadhyay Government Medical College
Uluberia, Howrah-711316
Email: principal.uluberia@gmail.com

Memo No: SCCGMCU/ 1/22/25

Date- 25/09/25

QUOTATION

A quotation in the Sealed Cover is invited from the manufacturer, company/dealers or suppliers, to supply the under-noted items for the purpose of regular class of the students of **MBBS and Allied and Health Care (DMLT)** of Sarat Chandra Chattopadhyay Government Medical College & Hospital, Uluberia, Howrah, super scribing in the block letter **"QUOTATION FOR STATIONERY ITEMS"** on the top of the envelope.

Quotation must accompany **up-to-date Valid Trade License/Enlistment Certificate, GST Registration Certificate, P.Tax, and IT File**. The starting date of submission of the quotation is on **08/10/2025, from 10.30 am** and last date of submission of the quotation is on **15/10/2025, till 12.30 pm**. The quotation will be submitted in the drop box (**Box no. 2**) which will be kept in the office of the undersigned. The opening of the quotation will be on the day at **01.00 pm**. The undersigned reserves the right to accept or reject any quotation without assigning any reason. **N.B. Rate should be given inclusive all related taxes and charges (if any applicable) and rate should not exceed M.R.P.**

The list of item with quantity is as mentioned in below table.

Sl. NO.	Name of items	Quantity (pcs)
1	White dustless chalk (144 pcs box) (Size 78 mm × 9.7 mm dia)	50
2	Colour dustless chalk (144 pcs box) (Size 78 mm × 9.7 mm dia)	42
3	White board marker (Blue, Black, Red and Green)	200
4	White Board Duster	44

Signature
Principal 25/9/25
Sarat Chandra Chattopadhyay Government
Medical College and Hospital
Uluberia, Howrah
Date- 25/9/25

Memo No: SCCGMCU/ 1/22/25/1(8)

Copy forwarded for information and wider circulation to:

1. The District Magistrate, Howrah.
2. The S.D.O, Uluberia.
3. The B.D.O, Uluberia -I.
4. The Executive Officer, Uluberia Municipality.
5. The MSVP, SCCGMCH.
6. The CMOH, Howrah.
7. Notice board of this office.
8. Office Copy

Signature
Principal 25/9/25
Sarat Chandra Chattopadhyay Government
Medical College and Hospital
Uluberia, Howrah
Date- 25/9/25